

ICF Board Meeting Agenda for the 8-23-24 @9:00AM

Attendance: Carolyn Lumber, Jan Harvey, Bob Williams, Roy Pulvers, Fred Kowell, Mary Stevenson, Stephanie Vickers, Barb Farmer. Absent: Stephen Doubleday

1. July Minutes were approved via email.

2. Old Business

Name change: voted

Irvington Club Community Foundation - chosen

Roy contributes phrase: ICCF – “Serving The Community” (nice tennis theme)

Insurance vote (Barb)

We will go with Traveler’s Insurance at \$64/month TBD, possibly effective Sept 1, 2024

3. Committee reports

Finances (Fred)

Update on funds in Heritage Bank account

Dunk tank raised \$540 Fred states he has \$515 noted. There is a list of donors – thank you notes need to be written in email form.

We will use a laptop to collect donations at the 9-21-24 event.

Set up for 9-21 fundraiser: credit card Fred will move forward. It will take one week for application and 3-4 days for training

Choices:

- I. No monthly fee:
- II. Monthly fee \$35.00

Surcharge fee 3% added to donor’s total donation if use credit card. Reserve fee thru ACH. Debit card not accepted. Fred will ask about return policy and cancellation policy. The benefit of donor going thru ICCF is the tax deduction as we follow charitable function rules 501©3.

Fred talked about using a virtual terminal instead of getting a Square – this way the cc info is obtained from donor and info goes straight to the bank.

Fundraising (Carolyn)

Publicity update Stephanie encouraged all to invite more people to attend Reserve tickets at front desk – we changed course and will not charge a fee, the event is free to attend and we can ask people to stop by.

no silent auction but there will be a paddle raise and speakers.

Underwriter: Susie M.

Program to pass out- we will need a list of potential and actual organizations we have supported in the community in the past. Jan has that list and will work with her committee to put on a poster too.

Grants (Jan)

What to showcase at the 9-21 event? Create poster – Jan

Will we be ready to award any grants this calendar year?

Roy set the Motion: For the purposes of the 9/21 event, any donations will be the corpus of the function and not earmarked to any other charitable organization. The motion was seconded and approved by all.

We will need to send out letters to invite applicants on October 1st. Deadline to return will be October 15 due date. Include the URL in letter to the applicants. We'll need to ask Kevin to add the URL to the ICCF tab on website.

We are all in agreement that there will be in place a minimum of \$1,000 for a donation in 2024.

Communications (Stephanie)

Website: Work on after the fundraiser and for now only will ask Kevin to change to ICCF. Need additional volunteers for the committee work

4. New Business

Question: Can ICF receive donations to distribute to specific cause?

Question: Should we keep our website at ITC or build our own – keep is the consensus.

5. Schedule future board meetings:

Friday October 4th, 0900

Friday November 1st, 0900

Submitted 8/23 M Stevenson